

VReverie Privacy Policy

VReverie is the property L&C Digital LLP, registered under the Singapore Government.

Drafted on 18/12/2021

We Value Your Privacy

At L&C Digital LLP, we believe that privacy is important and manage all personal information we collect from you professionally and responsibly. We will not disclose any personal information you entrust to us to any third-party without your consent, unless mandated by Singapore government, it's regulatory bodies or courts. In the case where the disclosure of your personal information is mandated by a relevant body, we will provide you a written notice of information disclosure upon disclosure within a reasonable amount of time not exceeding three days.

In this privacy policy, 'us', 'agency', 'we' all refer to L&C Digital LLP.

Consent

By providing us your information upon request, you hereby consent to our privacy agreement and acknowledge the terms that come with it. You also agree that the disclosure of your personal information is voluntary.

You may decline to provide us information upon our request. However we will be unable to render you the services/functions that require such information.

How we collect your information

When interacting with us, at times, we may request you to provide or disclose information about yourself or property in your possession (personal equipment etc.) At all times, it will be made obvious/disclosed to you when we are requesting to collect your information. We do not collect any information on you without first making you aware that we are collecting information.

Information We Collect

We only collect information that is immediately relevant to perform the services/functions that you require. When requesting you to disclose personal information, you may request to know exactly what the information we collect is used for and why we are collecting it.

Personally Identifiable Information

If deemed necessary, we may require you to disclose Personally Identifiable Information. We manage this information separately from the non-identifiable information, and treat this with a high level of privacy, with it being disclosed to individuals within the agency on a need to know basis.

VReverie Privacy Policy

VReverie is the property L&C Digital LLP, registered under the Singapore Government.

How we use your information

The information we collect is used in a variety of ways, of which are listed below.

- Processing an audition
- Processing an interview
- Developing models of services
- Evaluation of agency decision
- Communicating with you, to provide updates on our services/changes in policy.
- Sending you emails
- Finding and preventing fraud
- Managing contracted individuals/parties

Disclosure to Third-Parties

Information you provide to us may be disclosed, but only as permitted or required by law, or as permitted or directed by the customer or consumer to perform functions that are deemed essential by the agency. When disclosing any personally identifiable information to any third party, you will be informed in writing within a reasonable time upon disclosure of said information, not exceeding 3 days from disclosure.

Security

All personal information we collect is stored securely, we follow generally accepted industry standards to protect the personal information submitted to us, both during transmission and once we receive it and use platforms with industry standard encryption to protect your data. However, no method of transmission over the Internet, or method of electronic storage, is 100% secure. Therefore, while we strive to use commercially acceptable means to protect your personal information, we cannot guarantee its absolute security.

All personally identifiable information is transmitted similarly as non identifiable information but is stored separately, offline, in a physical medium to reduce potential unauthorized access to such information.

VReverie Privacy Policy

VReverie is the property L&C Digital LLP, registered under the Singapore Government.

Management of your information stored with us

Enquiries

You may choose to contact us via email at lacdigital.virtual@gmail.com to further enquire on our privacy policy. You may also request us to fully disclose all information that we have collected on you, and any third parties we have shared your personally identifiable information with. Such a request will take no more than three working days to process.

Deletion of information

You may contact us in writing via email, to request to have all information we have collected on you to be deleted. This will be done not more than thirty days after written confirmation of such a request. However, this will mean that we will be unable to render you the services/functions that require such information.

Change in Policy

We reserve the right to amend the privacy policy without prior notice. You will be able to obtain the latest version of our privacy policy upon request.